SLS/sfa

4 September 2024

Dear Student

**Volunteering Placement during Year 12**

As part of the Sixth Form’s enrichment programme we are pleased to launch our Enrichment Programme. This will take place on a Wednesday, Week 1, Periods 4 and 5.

If you wish to organise a volunteering placement then please submit an application form, outlining why you consider this placement to be important to you and what you hope to gain from this experience. Application forms should be sent via email to Mrs Nicholls. The application form is given on the second page of this letter.

Upon receipt of your application form, the Sixth Form Team will review your application. If successful, students will be informed and then a parental permission letter will be sent out.

Universities and employers value those students who have undertaken a range of placements during their school career. Successful placements can demonstrate attributes such as communication, team working, problem solving, organisation skills, commitment, reliability and self-motivation. Bourne Grammar School encourages its students to take full advantage of volunteering opportunities and has designed the Sixth Form Enrichment programme to meet these needs.

Students who have obtained a volunteering placement will be required to record their progress on the Unifrog platform and this can from part of the Sixth Form Personal Development Award.

We wish that as many of our students as possible will participate in this opportunity to strengthen their personal development and to gain valuable skills to assist them in their chosen career paths.

Please do not hesitate to contact me should you have any further questions.

Yours sincerely

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Mrs S L Shales

Head of Sixth Form

**Volunteering Application Form**

**Student Name:**

**Form:**

**Volunteering Placement:**

**Address:**

**Telephone/email:**

**Person in charge:**

**Please outline below your reasons for wanting to volunteer with this organisation and what you wish to gain from this experience.**

------------------------------------------------------------------------------------------------SF Admin area only

Date submitted: ………………………………………

Outcome: Yes No