SLS/sfa

6 September 2023

Dear Student

**Volunteering Placement during Year 12**

As part of the Sixth Form’s enrichment programme we are pleased to launch our Enrichment Programme. This will take place on a Wednesday, Week 1, Periods 4 and 5.

If you wish to organise a volunteering placement then please write a letter, on no more than one side of A4, outlining why you consider this placement to be important to you and what you hope to gain from this experience. Please ensure you name the organisation and give contact details. Letters of application should be sent via email to [Mrs Everist](mailto:claire.eversit@bourne-grammar.lincs.sch.uk)  .

Upon receipt of your letter, the Sixth Form Team will review your application. If successful students will be informed and then a parental permission letter will be sent out.

Universities and employers value those students who have undertaken a range of placements during their school career. Successful placements can demonstrate attributes such as communication, team working, problem solving, organisation skills, commitment, reliability and self-motivation. Bourne Grammar School encourages its students to take full advantage of volunteering opportunities and has designed the Sixth Form Enrichment programme to meet these needs.

Students who have obtained a volunteering placement will be required to record their progress on the Unifog platform and this can from part of the Sixth Form Personal Development Award.

We wish that as many of our students as possible will participate in this opportunity to strengthen their personal development and to gain valuable skills to assist them in their chosen career paths.

Please do not hesitate to contact me should you have any further questions.

Yours sincerely

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Mrs S L Shales

Head of Sixth Form